Instructions for preparing the research in the Jordan Journal of Applied Sciences

The author is committed to the following when preparing the research:

1. The author should be written in a sound language (Arabic or English) and linguistically checked.

2. The name and address of the author (authors / addresses) must be clearly stated when submitting the research.

3. The author uploads a copy of the research in Word format to his own account on the electronic system of the journal JJOAS.

4. Track Changes included from the Review menu to facilitate the evaluation process and make notes, if any.

5. After confirming the amendments and the validity of the research for publication, the author must submit a final, modified electronic copy of Word format to his own account on the electronic system of the journal JJOAS.

The author follows the following steps when preparing the research.

1. Print the search:
The original research is printed on one side of the paper using double space and wide margins (3 cm from the right and 2.5 cm from the left), and all pages must be numbered, and the lines numbered using the Line Numbers feature from the Layout menu.

2. Content Order
The author is asked to adhere to the following order in writing his research.
- Research title (translated into Arabic)
- Name and address of the author (authors): It must contain the name of the university, research center, and country.
- Abstract and keywords (in Arabic and translated into English).
- The body includes (introduction, research elements, findings and Recommendations), thanks to the support university.
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3. Research title

The title should be as brief as possible and reflect the content of the research.

4. Font size
   - Search content size (12)
   - Research title and headlines (14) in bold
   - Subtitles, size (12) in Bold
   - Table headings, the authors should place it above the table with a size of (12) in Bold.
   - Images titles, the author should place it under the shape (12) in Bold.

5. Font type
   Time New Roman font type is used for research in English and Simplified Arabic font type is for research in Arabic language.

6. The number of search words
   The number of human research words does not exceed 8000 words and the number of scientific research words does not exceed 3500 words.

7. Abstract
   The words of the abstract do not exceed 250 words, and it includes the important results of the search with the keywords.

8. Citation
   The percentage of citation in the research must not exceed 20%, and the citation from each reference should not exceed 5% only, unless the text is taken from a reference so that it is between two quotation marks and the reference is added after the two signs.

9. Images
   - Write a description of the graph.
   - Submit the graphics of the figures in the body of the research and place the numbers on them with absolute precision.
   - It is preferred that the size of the images not exceed (A4), and the percentage may decrease according to the page layout, taking into account the complete clarity of the images.
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- Take into account the writing of shapes numbers, and in the citation the reference.

10. Tables
   Each table has a number and address, and in citation, reference is made to the source.

11. Sources and references
   - Documentation is according to the APA method.
   - The author must add foreign references.